



**Job Opening: Janitorial staff**

**Reports to:** Facilities Director

**Location:** Springfield, IL

**Application Deadline:** Open until filled

**Start date:** July, 2018

**About Kidzeum:** Kidzeum will be a wonderful new family destination in the heart of historic downtown Springfield, IL., whose mission is to serve as a place of learning and discovery through play for children of ALL abilities. Kidzeum is committed to nurturing health and wellness, promoting science education, and to developing environmental and global awareness through innovative programs and exhibits. Kidzeum is slated to open July 21, 2018, but this position will be filled sooner, in preparation for opening day. Learn more at [www.kidzeum.org](http://www.kidzeum.org).

**Position Description:** Kidzeum of Health and Science seeks a versatile, detail-oriented person to join our team. This position is responsible for the daily cleaning of the museum space. This will include, but not limited to, vacuuming carpet, mopping floors, washing windows, dusting, sanitizing surfaces, emptying trash, and cleaning restrooms. Having a clean space is very important to maintaining a healthy atmosphere so attention to detail is a must.

**Qualifications, Skills and Abilities:**

- Experience in a janitorial setting.
- Must have reliable transportation.
- Must arrive to work on time.
- Excellent time management skills; ability to manage a variety of responsibilities under pressure.
- Clearance of a criminal background check.

**Physical Demands & Work Environment:** The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. Physical requirements may include stooping, kneeling, bending, standing. Lifting and transporting of moderately heavy objects. Should be able to lift 50lbs.

**Application Process:** Please send a cover letter, resume and three references to Ryan Dufner, Facilities Director at [ryan.dufner@kidzeum.org](mailto:ryan.dufner@kidzeum.org).

Kidzeum is an Equal Opportunity Employer

